

## WHITTINGTON MOOR PATIENT PARTICIPATION GROUP

### MINUTES OF THE MEETING HELD ON MONDAY 5<sup>th</sup> December 2016

1. **Present** – Dr Kim Cooke, Maureen Goodall, John Jordon, Enid Krygier, Janet Warburton, Michael Warburton, Sybil Waplington

**John Jordon** was welcomed to the group and introductions were given.

**Minutes** - Debbie Rutter

2. **Apologies** - received from: Val Johnson, Audrey Pass, Christine Henson, Colin Henson and Geoff Scott.
3. **Minutes of last meeting** – Recorded as correct
4. **Matters Arising from previous Minutes** – Dr Cooke confirmed that waste medicines can no longer be sent abroad.
5. **Practice Update** – Dr John Pryce and Dr Louise Bellingham have now joined the Practice.

There are 3 new members in the Admin Team, Clare, Michelle and Donna.

6. **Surgery Walk** – Dr Cook informed the group that members of staff are now walking for a half an hour at lunchtime following a report that exercise can help diabetic patients.  
An item will be included in the PPG newsletter inviting patients to join in.
7. **PPG Information Leaflet** – Members of the group were invited to offer any suggestions for changing/updating the current leaflet.
8. **Making the most of your GP Consultation and Where should I choose to have my operation** – A copy of these information leaflets were given to members. A short discussion took place on the best way to make these available to patients. These will be available from the reception desk and downloadable from the practices website.
9. **Virtual PPG** – No further interest had been received. Sybil will ask at the next Locality Meeting for ideas on how to promote more effectively.
10. **PPG Newsletter** – A Newsletter will be produced in the New Year. Members were asked for suggestions on items that may be included. Debbie showed members a leaflet on costs of using different service in the NHS. It was agreed to ask Val to obtain the latest and correct figures for possible inclusion.

**11. Book Money/Donations** – Dr Cooke informed the group that an examination light had recently been purchased and 50% of the cost was covered by the book money donations. Suggestions were welcomed for further items that could be purchased.

The purchase of an additional Spirometer was on hold for the time being.

**12. Children's Surgery** – Deferred to the meeting in March 2017.

**13. Locality Update** – Minutes not received – update to be given at next meeting.

**14. Any Other Business** – Book Display, a short discussion took place around a different method for displaying the books, Dr Cooke agreed to see if a sturdier table was available to use. Maureen offered to organise, rotate and display the books on a monthly basis. Any books that had been around for a number of months would be taken by Sybil to a recycling facility.

**Date of next Meeting:**

Monday 6<sup>th</sup> March 2017, 6.30pm to 7.30pm at the Surgery.