



Patient Participation Group

Monday 4th December 2017

MINUTES

Item No	Item	Action
1	Present Kim Cooke, Sybil Waplington (Chair), Michael Warburton, Janet Warburton, Peter McDonald, John Jordan, David Brierley, Enid Krygier, Audrey Pass, Maureen Goodall.,	
2	Apologies for Absence Val Johnson, Debbie Rutter (Secretary), Geoff Scott, Hilary Hicklin. Christine and Colin Henson will no longer be attending owing to Christine's work commitments.	
3	Minutes of last meeting Agreed as correct.	
4	Matters arising from previous minutes It was suggested that patients are given a bacon sandwich and a hot drink at the next flu Saturday in 2018. The PPG requested more notice regarding the flu Saturday and we were asked to email patients with the date. Dr Dills is still off work – we have booked some additional locum sessions to cover her time off but not all sessions have been filled.	VJ
5	Practice Update Dr Dills is still off work – we have booked some additional locum sessions to cover her time off but not all sessions have been filled. Facebook Pros and cons were discussed – possibly more appealing to younger audience. Potential for abuse and time consuming to reply to entries posted. Further discussion will take place with practice staff.	VJ
6	GP Patient Survey July 2017 – Action Plan Some thought the new generation of administration staff were not as accessible and polite as in the past. The pressure of the job was discussed. Would one of the administration staff be willing to discuss their role for 10 minutes at the next PPG meeting?	VJ
7	Friends and Family Test – Sep, Oct and Nov Results on the noticeboard in the Reception area.	
8	PPG Association Deferred until next meeting.	
9	Recruitment of PPG Members Val and Sybil try and recruit new members to the PPG when doing the FFT. We will also encourage the pharmacies on Whittington Moor to display a poster requesting new members. Sybil passed on a new poster which she would like us to use for this. Michael and Janet Warburton have never received minutes of the PPG meetings. Val to check address.	VJ
10	Virtual PPG Update Deferred to next meeting.	



11	PPG Volunteer – FFT Sybil has agreed to link with Val on Tuesday, 16 th January 2018 at 9.15am.	
12	Book Income We currently have £196.57 in the kitty. We have spent £40.00 of this on a new Christmas tree. Since we started the book sales we have spent £2,363.36 so definitely a worthwhile exercise. Our thanks go to patients and staff who provide the books and cassettes	
13	Any other business Nil	
15	Date of next meeting Monday, 5 th March 2018 at 6.30pm	