

**PATIENT PARTICIPATION STEERING GROUP
MINUTES OF MEETING HELD ON MONDAY, 31st OCTOBER 2011**

PRESENT: Val Johnson, Practice Manager, Dr K Stoodley, Pam Livesley, Kathleen Bradbury, Maureen McDonald, Geoffrey Scott, Gwyneth Jessop

APOLOGIES: Christina Krygier, Melvin Tooker

In the absence of Christina, Dr Stoodley Chaired the meeting.

MINUTES OF THE LAST MEETING - Read and approved.

GROUP RULES - Read and agreed.

MATTERS ARISING FROM THE MINUTES

PATIENT SURVEYS IN THE PRACTICE

Members of the group who had given out surveys to patients in the practice gave some feedback. The most common comments were:-

- Support groups for specific conditions (e.g. Diabetes or COPD)
- Telephones (0844 Number and Cost of Calls)
- Timing of PPG meetings and a cross section of the population unable to attend at 1.30pm – we will look at the possibility of setting up a virtual group.

PPG NOTICE BOARD – WAITING AREA

This needs to be more eye-catching.

WHEATBRIDGE PPG

Their next meeting will be held on Tuesday, 17th January at 12.00noon. Val to attend with 3/4 members of the group.

DERBYSHIRE 111

More information was given on the new free telephone number to contact for medical concerns. Publicity material is available on notice boards, the practice website and brochures are available from surgery reception. Further information via local press will be sent out by the Primary Care Trust during November and December.

CHESTERFIELD HEALTH LOCALITY COUNCIL – PRELIMINARY MEETING

The above meeting should have taken place on Wednesday, 26th October. Christina had agreed to attend and report back. Unfortunately, owing to lack of interest this meeting has been abandoned.

ALLOCATE ANALYSIS OF PATIENT SURVEY

We have received 40 returned surveys to date. These now need to be analysed. Val to speak to Christina to see if she is able to analyse the patient surveys with Geoffrey Scott.

ARRANGE INAUGURAL MEETING OF PPG

Val Johnson and Dr Stoodley to meet with Christina to discuss.

DATE OF NEXT MEETING

Not yet agreed.

